

Vision Transition Steering Team

Date : Tuesday, March 13, 2012

Location : President's Boardroom - Trafalgar

Chair: Jeff Zabudsky

Attendees: Ian Marley, Cathi Berge, Steven Parfeniuk, Rob Till, Andre Plante, Ronni Rosenberg, Sylvia Teichtmeister, Bill Holmes, Mike Collins, Has Malik, Karen Gordon, Sandy McKean, Richard Finch,

Regrets: Mary Preece, Jocelyn Piercy, Melanie Spence-Ariemma

Minutes Taken By: S Shaver

Item	By	Key notes	Action/Responsibility/Timeline
1. Approval of Agenda	Jeff Zabudsky	<ul style="list-style-type: none">•	<ul style="list-style-type: none">• Motion to approve the agenda by Rob Till, seconded by Ronni Rosenberg, all in favour, carried.
2. Review of Past Minutes	Jeff Zabudsky	<ul style="list-style-type: none">•	<ul style="list-style-type: none">• No issues arising.
3. New Business	Jeff Zabudsky	<ul style="list-style-type: none">• none	
4. President's Update	Jeff Zabudsky	<ul style="list-style-type: none">• Have been speaking to key stakeholders within the system, who are supportive of our journey.• Met with Minister Murray for a briefing on Mohawk/Sheridan MOU partnership which was positively received. Will meet with Minister Murray to update him in more detail on the Vision plan.	

<p>5. Engagement Team Updates</p>	<ul style="list-style-type: none"> • UNIVERSITY MODEL – discussing desirable characteristics and exemplar institutions. Have found a number of institutions that do have the characteristics thought to be desirable. Overlap in activity/research being conducted between Engagement Teams. Will refine lists and plans for future research into the determined institutions. Like to look at the University Colleges in BC as well as undergraduate universities. • STUDENT EXPERIENCE – (update distributed at meeting) will be conducting focus groups on-line and in person • SOTL – Have reviewed a central question with 4 sub-questions. Will be holding a symposium within the team on their topic. Themes have been arising, determined it to be important to be clear about definitions and then know what you want to measure. Importance of our history as an institution. Importance of communities of practice and reflective practice. Challenge - about how you shape culture. Melanie and Richard have put together a paper for a forum at McMaster in the fall. • APPLIED RESEARCH – research is where ‘creep’ takes place... Terms of Reference have been refined after initial meetings. Discussion of transcript representation of research and this would likely be accomplished through program nomenclature. • ACADEMIC PATHWAYS –team presentation – Sunnita (Sunny) Malhotra demonstrated an excel file recording all of our existing programs and existing pathways to put on our own website and demonstrate that we are a transfer institution already. The OTR is also involved in this 	<ul style="list-style-type: none"> • Note: the legislation to mandate a teaching university is one thing, but the AUCC accreditation (needed for students to be accepted into graduate schools in Canada) allows or forces a creep towards a regular/full university. • Of the BC organizations that are AUCC universities how many adhere to the AUCC accreditation? • ACTION: see the Student Experience Update report (2nd page) for questions/homework for the Vision Steering Team membership • ACTION: Suggest a symposium of presentations by all teams of their learning as an internal sharing. Possibly one inspiring speaker. Late May/Early June a one-day event. Explore some dates. Idea suggested of having Univ. Presidents listening in to the discussions who might be able to offer reflections on our learning. (?visual record/animation) • Reminder that there are many documents posted on team pages on the Sheridan Journey website. • Question of white paper templates? Re end product. Broad parameters will be provided but won't be too prescriptive. • ACTION: Hicks Morley early advice relative
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		<ul style="list-style-type: none"> • QUALITY – 7 themes with 7 groups investigating these areas and reporting back within the larger group. Used the Student Success wheel when reviewing the Students and Classes area. • PEOPLE PLAN – 5 work teams – 5 top priority areas from People Plan research done through focus groups here at Sheridan recently. Reviewing best practices of organizations both post-secondary and others. Work groups will share findings with the larger group. • ACCREDITATION – considering disciplinary accreditation as well as institutional. • INFRASTRUCTURE – 7 sub teams – inventory of our existing infrastructure, what we have, what works, what we would like to have and consider comparators. Will have visual component/pictures. • GOVERNANCE – (update distributed at meeting). Bicameral governance is the goal, reviewed the current governance structure and responsibilities of each group. Continue to have Glen Jones as part of the team which has been helpful. Key difference in any university governance model is that there is a strong voice of faculty. Will look at key values that would underpin the governance. 	<p>to the Journey should be reviewed again. Jeff to review for next meeting.</p> <ul style="list-style-type: none"> • Need to find a way to get faculty involvement in the People Plan discussions
6. Communications	Sheila Shaver	<ul style="list-style-type: none"> • First Journey Voice electronic newsletter published February 22nd via all staff email. Feedback is welcomed. 	<ul style="list-style-type: none"> • 2nd Journey Voice newsletter will require – President’s Message, one focus question/answer and one or two team spotlights. Academic Pathways has provided a draft spotlight. Question suggestion was ‘What are the key requirements for Sheridan to become a University?’. Suggestions and input are welcome! Publication date targeted for March 27th (Tuesday). INPUT REQUIRED

			by WED. MARCH 21 st .
7. Comparison University Visits		<ul style="list-style-type: none"> Discussed earlier in meeting. 	<ul style="list-style-type: none"> Still under discussion to determine best timing and method for conducting this research of comparator institutions.

Next Vision Transition Steering Team meeting - Tuesday, April 10th, President's Boardroom, Trafalgar campus 12:00 – 2:00